

**CORPORATE GOVERNANCE AND AUDIT COMMITTEE
WORK PROGRAMME**

25th June 2015		
Approval of Leeds City Region Accounts	To receive a report requesting approval of the LCC Accounts	Chief Officer (Financial Services) Doug Meeson
Financial Management Arrangements In the Planning and Sustainable Development Service	To receive a report providing assurance in respect of the financial planning arrangements relating to the planning service	Tim Hill (Chief Planning Officer)
9th July 2015		
Release of Accounts for Public Inspection	To receive a report releasing the Accounts for public inspection.	Chief Officer (Financial Services) Doug Meeson
Annual Internal Audit	To receive the Annual Internal Audit Report	(Acting Head Of Internal Audit) Sonya McDonald
Annual Report on Performance and Risk Management	To receive a report regarding the Council's risk management arrangements.	(Chief Officer Strategy and Improvement) Mariana Pexton
Internal Audit Update Report	To receive the Internal Audit quarterly report	(Acting Head Of Internal Audit) Sonya McDonald
KPMG – Interim Audit report	To receive the KPMG Interim audit report	Chief Officer (Financial Services) Doug Meeson

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Clinical Governance Annual Report and Alignment of Clinical Governance Arrangements	To receive the annual Clinical Governance report and an update on the progress of aligning Public Health's Clinical governance arrangements to those maintained by the rest of the Council	Director of Public Health Dr Ian Cameron
18th September 2015		
KPMG – Report to Those Charged With Governance	To receive a report giving the opinion on the financial statements, value for money conclusion and audit certificate.	Chief Officer (Financial Services) Doug Meeson
Approval of LCC Accounts	To receive a report requesting approval of the LCC Accounts	Chief Officer (Financial Services) Doug Meeson
Annual Governance Statement	To receive and approve the Annual Governance Statement	Head of Governance Services Andy Hodson
Internal Audit Update Report	To receive the Internal Audit update report	(Acting Head Of Internal Audit) Sonya McDonald
Local Government Ombudsman's Annual Letter	To receive the annual letter from the Local Government Ombudsman	Chief Officer (Customer Access) Lee Hemsworth
Annual Decision Making Report (Including Licensing / Planning)	To receive a report presenting the outcome of the monitoring process relating to decisions taken at the Council	Head of Governance Services Andy Hodson
Annual Financial Management Report (Incorporating Capital)	To receive the annual report reviewing the Financial Planning and Management Arrangements at the Council	Chief Officer (Financial Services) Doug Meeson
Business Continuity Report (Phase 2 Plans)	To receive a report reviewing the Councils Business Continuity planning in relation to Phase 2 Plans	(Chief Officer Strategy and Improvement) Mariana Pexton

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28th January 2016		
KPMG – Annual Audit Letter – including opinion	To receive a report certifying grants and returns and to consider the Audit Fee letter.	Chief Officer (Financial Services) Doug Meeson
KPMG – Certification of Grant Claims and Returns	To receive a report certifying grants and returns and to consider the Audit Fee letter.	Chief Officer (Financial Services) Doug Meeson
KPMG – Approval of External Audit Plan	To receive a report requesting approval of the external audit plan	Chief Officer (Financial Services) Doug Meeson
Internal Audit Update Report	To receive the Internal Audit quarterly report	(Acting Head Of Internal Audit) Sonya McDonald
Treasury Management Annual Report	To receive the annually Treasury Management Report providing assurance on the processes used by the department	Chief Officer (Financial Services) Doug Meeson
24th March 2016		
Internal Audit Plan	To receive a report informing the Committee of the Internal Audit Plan for 2013/14	(Acting Head Of Internal Audit) Sonya McDonald
Internal Audit Update Report	To receive the Internal Audit quarterly report	(Acting Head Of Internal Audit) Sonya McDonald
Information Security Annual Report	To receive a report on the Council's Information Security arrangements.	(Chief Officer Strategy and Improvement) Mariana Pexton

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Annual Business Continuity Report	To receive the annual report reviewing the Councils Business Continuity planning.	(Chief Officer Strategy and Improvement) Mariana Pexton
Annual Report of the Committee	To receive the Annual report of the Committee reviewing the work completed over the last year	Head of Governance Services Andy Hodson
Bring Forward items		
Information Security Annual Report (June /July 2016)	To receive a report on the Council's Information Security arrangements.	(Chief Officer Strategy and Improvement) Mariana Pexton